



PDC 30 Electronic Message Center: Policy & Agreement

Painters District Council No. 30 offers the opportunity for all non-commercial, community-based organizations to utilize the prominent and highly visible Electronic Message Center (EMC), in order to notify the public of their services, activities, special occasions, and other information consistent with our message criteria.

Eligibility Requirements

Community organizations may apply to use the EMC board provided:

- They are a community-based organization located within, or in close proximity to, the geographical jurisdiction of Painters District Council No. 30;
- They clearly subscribe to, or do not oppose, an individual's right to secure union representation for the purposes of collective bargaining; and
- They comply with all applicable Illinois Prevailing Wage laws, responsible bidder requirements, and other public acts governing the purchasing of services falling within the trade jurisdiction of Painters & Allied Trades District Council No. 30.

Message Criteria

Messages posted on the EMC board must conform to the following criteria:

- Images and messages must be appropriate to the visual scale of the sign and enable comfortable and prompt recognition and awareness for drivers headed East and West on Illinois Route 88.
- Images and messages may announce and/or promote activities, events, deadlines, and/or opportunities available to the general public associated with non-commercial, community-based organizations.
- Images and messages must not likely be offensive, discriminatory, profane, or otherwise inappropriate to any member of the public.

Agreement

By completing this form, you are agreeing to the conditions of Painters District Council No. 30's Electronic Message Center Policy, as detailed above. You are also verifying that all names, dates, and facts provided to the District Council to be displayed on the EMC board are true and accurate. Your message will be responsible for compliance with any applicable local laws.



PDC 30 Electronic Message Center: Submitting a Message Request

Application Process

Eligible organizations may apply for space on Painters District Council No. 30's Electronic Message Center by following the steps below:

1. Read through the Electronic Message Center policy agreement (page 1) and complete pages 3 and 4 of the PDC 30 Message Request Form.
2. Supplement your request with reference documents (press releases, event flyers, etc.), and any images/logos you wish to be incorporated into your message (.pdf, .jpg, .png files will be accepted). Depending on the dimensions, your attached images may be able to be uploaded directly onto the EMC board.
3. Submit the completed PDC 30 Message Request Form and supplementary attachments to the District Council, via email, to mrichards@pdc30.com.

For questions or assistance filling out this form, please contact Marisa Richards, at 630.377.2120 or mrichards@pdc30.com.

Message Approval

Provided that your organization and message conform to the policy, message space and time are available, and the posting is achievable within a reasonable amount of staff time, the District Council will likely accommodate your message display request. You will be notified upon approval of your request and before the display appears on the EMC board.

A staff member will design your message using the details and images provided in your request. Some organizations prefer to design their own artwork to display on the EMC board. To do so, please ensure the artwork is compatible with the board dimensions: 6ft 6in tall x 19ft 7in wide.

Service Fees

PDC 30 offers the opportunity for non-commercial, community-based organizations to promote events and important announcements on the Electronic Message Center free of charge. In return, we ask that organizations consider making a donation to the PATCH Foundation, to help support local community organizations in need.

In you are interested in making a donation, please read the information and follow the instructions on page 4 of this document.



PDC 30 Electronic Message Center: Contact Information & Message Details

Organization Contact Information

Organization Name: _____

Address: _____

Contact Name: _____

Email Address: _____

Website: _____

Phone Number: _____

Application Date: _____

Message Details

Event/Announcement Title: _____

Location: _____

Date(s) & Time(s): _____

Please list all other message details below. (*i.e. schedule of events, costs/fees, sponsors, preferred length/dates/times of visual display, website/phone contact information.*)

EMC dimensions for message artwork: 6ft 6in tall x 19ft 7in wide



PDC 30 Electronic Message Center: PATCH Donations

The PATCH Foundation

The mission of the Painters and Allied Trades for Children's Hope (PATCH) Foundation is to provide financial support to local child-based community organizations in need. The PATCH Foundation is a 501 (c) (3) non-profit organization that celebrates education, community development, innovation, and collaboration throughout Illinois. Money donated to PATCH will be used to support organizations that work to combat the issues affecting children in our communities, including poverty, homelessness, emotional well-being, illiteracy, illness, and lack of education.

Make a Donation

PDC 30 offers the opportunity for organizations to promote events and important announcements on the Electronic Message Center free of charge. In return, we ask that organizations consider making a donation to the PATCH Foundation, to help support the local community.

To make a donation, complete the fields below and enclose a copy of this page with your donation. Please make checks payable to **The PATCH Foundation** and mail it to the District Council office, at:

Painters District Council No. 30
C/O: PATCH
1905 Sequoia Drive, Suite 201
Aurora, IL 60506

Organization Name: _____

Contact Name: _____

Amount Enclosed: \$ _____

*For questions or assistance filling out this form, please contact
Marisa Richards, at 630.377.2120 or mrichards@pdc30.com.*

